

SANKALP GLOBAL SCHOOL WELCOMES YOU TO THE PTM

CLASS: 3 DATE: JULY 17, 2026 CLASS TEACHER: MANISHA DASH



2. School Discipline & Punctuality

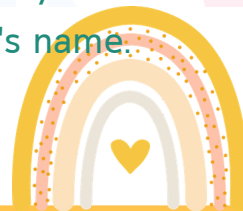
- **Arrival Time:** The school gate closes at 8:15 AM. Students arriving after this time will not be permitted into class.
- **Early Pickup:** If a child needs to be picked up early, please provide prior notice at the school office.
- **Classroom Distractions:** Please ensure your child carries a full stationery kit (sharpened pencil, eraser, sharpener, etc.) daily to avoid disruptions caused by sharing.

1. Documentation & Record Keeping

- **School Diary:** Please ensure pages 3 and 4 are filled with accurate details.
- **Leave Applications:** Refer to page 17 for the school-approved format.
- **Consent:** Kindly sign the consent form on the last page.
- **Daily Monitoring:** Parents are requested to check the school diary every day for important updates.
- **Timetable:** Please ensure the student's timetable is written on page 29.

3. Uniform & Grooming Standards

- **Daily Wear:** Students must wear clean, ironed uniforms.
- **House Uniform (Wed & Sat):** House dress with white shoes. Girls must wear white headbands.
- **Regular Days:** Girls should wear black headbands.
- **Personal Grooming:** Boys' hair must be neatly trimmed and combed.
- **Book Maintenance:** All books and notebooks must be neatly covered and clearly labelled with the student's name.



4. Healthy Tiffin Habits

- **Nutritious Meals:** Please provide healthy, homemade, and nutritious food.
- **Restricted Items:** Strictly avoid junk food (chips, chocolates, soft drinks, noodles, and packaged snacks).
- **Dietary Policy:** Please note that non-vegetarian food is not allowed.
- **Required Accessories:** Every student must bring 2 napkins and a spoon/fork daily.
- **Encouragement:** We encourage including fresh fruits and healthy snacks in the tiffin box.

5. Planning & Communication

- **Academic Planning:** Please follow the Annual Planner for information on examinations, competitions, observations, and holidays to help your child prepare in advance.
- **Monitoring Progress:** Kindly review your child's classwork and homework books regularly.
- **Teacher Contact:** For any queries, parents may contact the teacher between 5:00 PM and 8:00 PM.

Thank you for your cooperation and for partnering with us in your child's educational journey.

