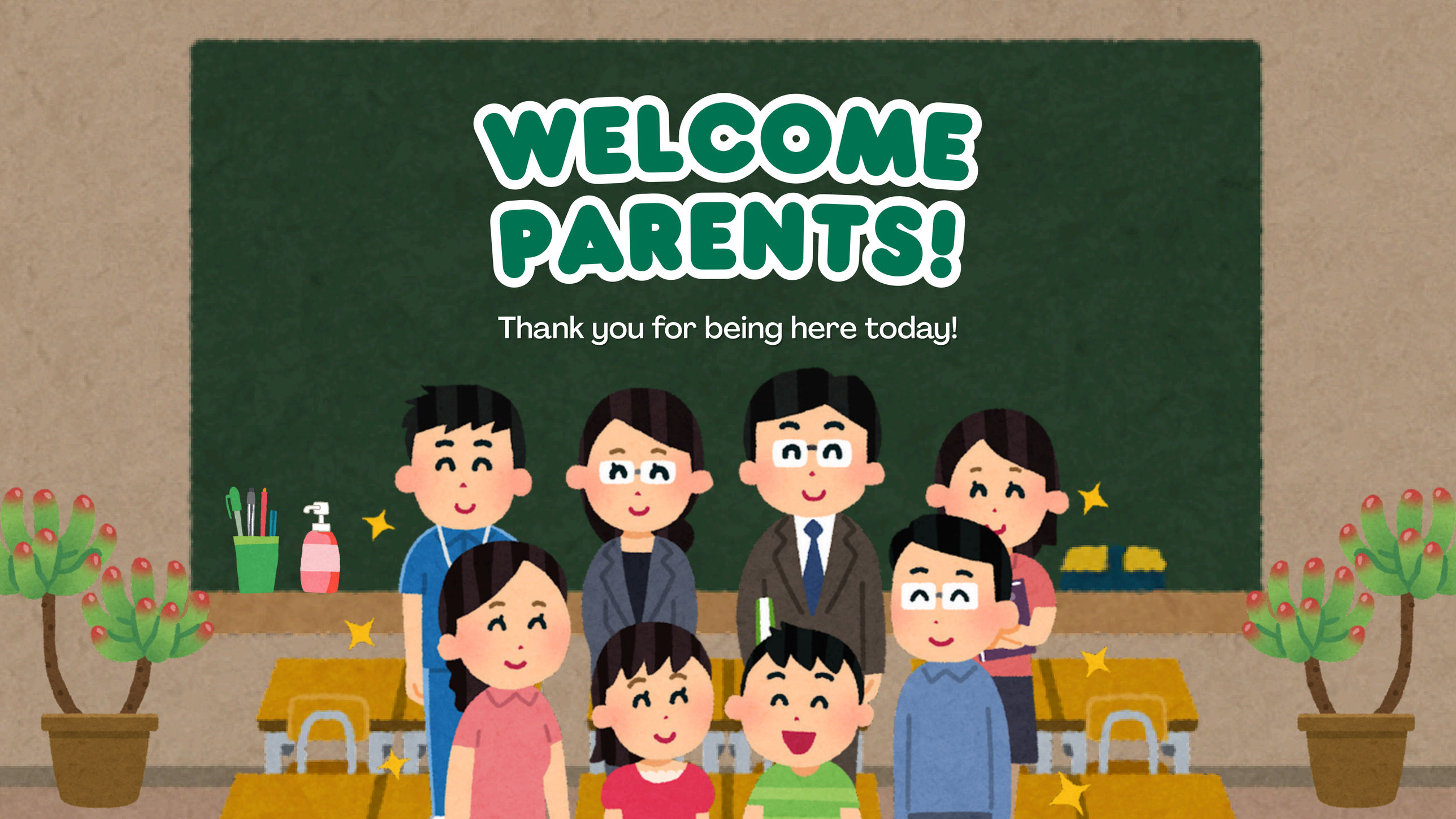
DATE: 18 JUL, 2026

Sankalp Global School Welcomes You to

PARENT-TEACHER MEET



CLASS-3
CLASS TEACHER: MANISHA DASH


WELCOME PARENTS!
Thank you for being here today!


ATTENDANCE CHECKING
The attendance sheet is at the back.
Please take your time to sign it.

1. DOCUMENTATION & RECORD KEEPING

- **School Diary**: Please ensure pages 3 and 4 are filled with accurate details.
- **Leave Applications**: Refer to page 17 for the school-approved format.
- **Consent**: Kindly sign the consent form on the last page.
- **Daily Monitoring**: Parents are requested to check the school diary every day for important updates.
- **Timetable**: Please ensure the student's timetable is written on page 29.

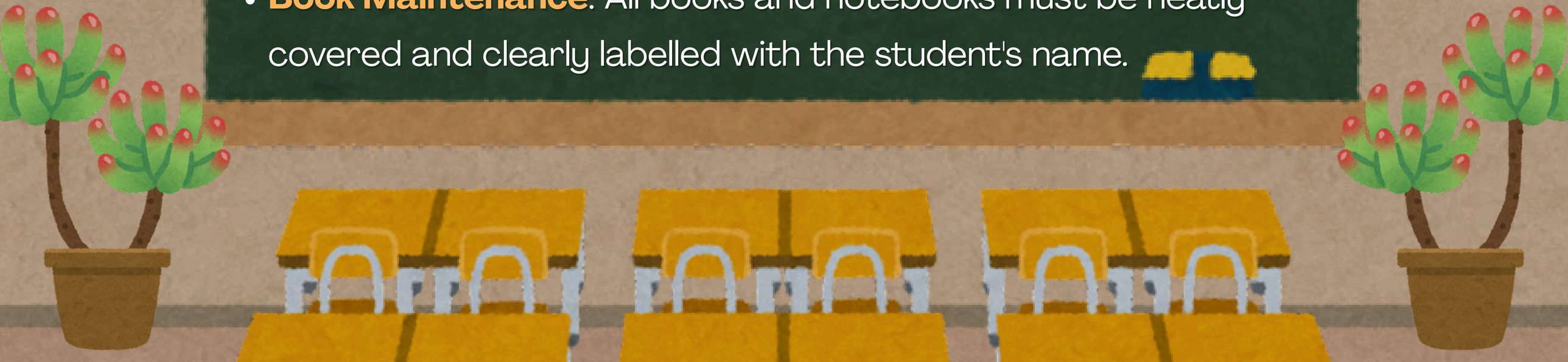
2. SCHOOL DISCIPLINE & PUNCTUALITY

- **Arrival Time:** The school gate closes at 8:15 AM. Students arriving after this time will not be permitted into class.
- **Early Pickup:** If a child needs to be picked up early, please provide prior notice at the school office.
- **Classroom Distractions:** Please ensure your child carries a full stationery kit (sharpened pencil, eraser, sharpener, etc.) daily to avoid disruptions caused by sharing.



3. UNIFORM & GROOMING STANDARDS

- **Daily Wear:** Students must wear clean, ironed uniforms.
- **House Uniform (Wed & Sat)**: House dress with white shoes. Girls must wear white headbands.
- **Regular Days**: Girls should wear black headbands.
- **Personal Grooming**: Boys' hair must be neatly trimmed and combed.
- **Book Maintenance**: All books and notebooks must be neatly covered and clearly labelled with the student's name.



4. HEALTHY TIFFIN HABITS

- **Nutritious Meals**: Please provide healthy, homemade, and nutritious food.
- **Restricted Items**: Strictly avoid junk food (chips, chocolates, soft drinks, noodles, and packaged snacks).
- **Dietary Policy**: Please note that non-vegetarian food is not allowed.
- **Required Accessories**: Every student must bring 2 napkins and a spoon/fork daily.
- **Encouragement**: We encourage including fresh fruits and healthy snacks in the tiffin box.



5. PLANNING & COMMUNICATION

- **Academic Planning**: Please follow the Annual Planner for information on examinations, competitions, observations, and holidays to help your child prepare in advance.
- **Monitoring Progress**: Kindly review your child's classwork and homework books regularly.
- **Teacher Contact**: For any queries, parents may contact the teacher between 5:00 PM and 8:00 PM.




THANK YOU PARENTS
For your cooperation and for partnering with us in your child's educational journey.